

Working Groups

Working Groups will function in addition to committees. While committees must be selected by the nominating committee and approved by presbytery, working groups are self-determining groups which gather to work on a specific issue or topic. Working groups are created with the approval of the mission coordinating team when a need arises within the presbytery. The working group is disbanded when it has finished its task. If a working group has not met for twelve consecutive months the working group will be considered disbanded.

Creation of working group:

1. Must have a minimum of five people interested and willing to work on topic. Mission coordinator can serve as a resource to help gather the required number of people.
2. Must fill out working group application and have it approved by the Mission Coordinating Team.
3. Fill out application for administrative budget funds and submit to the Mission Coordinating Team.
4. May also apply for additional funds through the presbytery loan program. Copies of this application need to be sent to both the Mission Coordinating Team and Budget and Finance Committee.

Each working group will:

1. Turn at least a written report in for at least two presbytery meetings each year.
2. Will send a representative twice a year to meet with moderator team and other committee and working group leadership to share resources and network.

If a working group would like time at the presbytery meeting it needs to submit its written request to the Moderator Team at least one month prior to the presbytery meeting.

Working groups are asked to consider leading workshops and classes at presbytery meetings.

Working Group Application

Name and Address of Contact Person:

Do you have at least five people interested in this working group?_____

Please list names and church affiliation of each person.

Please share how this working group will help to fulfill the mission and vision of the Presbytery of Prospect Hill?

What is the expected goal/outcome of your working group?

Do you have a representative who is willing to meet with the leaders of the other committees and working group leaders to share resources and network?

How much funding are you requesting from the Presbytery budget?

How will this funding be utilized?

Please list any sources of additional funding you will be receiving?

On this page or on a separate piece of paper, please outline the budget of your working group or project.

Signature: _____ date: _____

Please turn in completed application to the **Mission Coordinating Team**, Presbytery of Prospect Hill, P.O. Box 1405, Storm Lake, IA 50588.