

Prospect Hill Presbytery
Committee on Ministry Report

February 2012

Committee on Ministry Members: Elders Eileen Sohl (LeMars PUCC), Barb Votrobeck (Odebolt), Alice Zimmerman (Sac City) and the Revs. Adam Cox (Schaller), Paul Fischer (Lyon Co. First), Mark Volkers (Odebolt), Kevin Freese (Battle Creek), Matt Gearke (Spirit Lake), Terry Simm (Sibley), Duane Queen (Honorably Retired), Matthew Miller (Sioux City First), John Pehrson (Presbytery Stated Clerk)

COM meetings were held on December 13 and January 10 at the Presbytery Office in Storm Lake.

Kevin Freese serves as Moderator, Terry Simm, Vice-Moderator and Barb Votrobeck recording secretary

Alton: Approved the contract with CLP Dennis Sohl. Terms of Contract:

(20 hours per week).

Cash Salary: \$9,700

Housing: \$9,700

SECA: \$2,415

Total: \$21,815

Auto: \$1,600 (vouchered at IRS rate from CLP's office @ 5232 Happy Trails Drive, LeMars, IA)

Continuing Education: \$400 (2 weeks including 2 Sundays)

Vacation: 4 weeks including 4 Sundays

Auburn & Wheatland: Approved terms of Stated Supply Contract with the Rev. Don Gibson. Terms of contract are as follows:

Scheduled work week: Auburn-up to 3/4 day per week; Wheatland-up to 1 day per week

Compensation: Auburn Salary- \$700 per month; Wheatland-\$840 per month

Auto: Mileage reimbursement at the current IRS rate from the pastor's office @ 605 Center, Wall Lake, IA.

Continued Education: 1 week per year; expenses vouchered

Vacation: One Sunday per quarter (can be accumulated to 4 Sundays), plus five other Sundays; other vacation Sundays taken will be without pay (\$55 per Sunday); Other Sundays as needed and approved by session.

Boyden: Approved terms of Interim Pastor Contract with the Rev. Rollin Hayes (Minnesota Valleys Presbytery). Terms of contract (2-1-2012 to 2-01-2013) are as follows: 4 days per week (3/4 time).

Cash Salary: \$22,000 (total reported to IRS)

Housing: Manse and Utilities provided

Bd. Of Pensions and Medical Benefits: according to Board of Pensions guidelines

Auto Allowance: voucherd at current IRS rate

Continuing Education: 2 weeks & \$500 (vouchered)

Vacation: 3 weeks per year

Carroll: Renewal of the Supply Contract between First Presbyterian Church Carroll and the Rev. BJ Ukena. Terms of contract are as follows:

Lead worship twice per month (2nd & last Sunday of the month) with pastoral calls, meetings, etc. also on those Sundays.

One weekday per week: usually Wednesday for pastoral calls, hospital visitation and meetings.

Available to officiate at marriages, funerals, etc. as requested.

Compensation (by voucher):

Sunday Worship: \$75.00

Other pastoral time (including travel time) @ \$20.00 per hour

Mileage (from Rev. Ukena's home office & on church business): vouchered IRS rate

Moderating meetings: no charge, if during regular work schedule (as described above)

Cleghorn: On Sunday, January 15 the Presbytery of Prospect Hill installed the Rev. Peggy Hegemann as pastor (½ time). Installation Commission was comprised of the Rev. David Koehler, Rev. Stephen Niles, Elder Cheryl Plagman (Cleghorn), Rev. John Pehrson and Presbytery Moderator Jean Volkers. An offering of \$169 was received. (terms of call were approved at the November 2011 Presbytery meeting)

Estherville: Approved CIF for called pastor position

Glidden: One-year interviews with the Rev. Brian Camara and session were completed, reports reviewed and approved

Ida Grove ~ Westminster: approved the CLP contract with Shari O'Bannon, CLP. Terms of contract are as follows: (18 hours per week)

Cash Salary: \$2,000

Housing: \$10,640

SECA: \$1,800

Pension/Annuity: \$1800

Total: \$16,240

Auto: \$800 (vouchered at IRS rate from CLP's office @ in Storm Lake, IA)

Continuing Education: \$300 (vouchered) 2 weeks including 2 Sundays

Books: \$300 (vouchered)

Vacation: 3 weeks including 3 Sundays

Lake Park: On Sunday, January 8, 2012 extended a call to the Rev. Tim Harmon (South Dakota Presbytery) as installed pastor. Terms of Call:

Cash Salary: \$29,000

SECA: \$2,944

Total income reported to IRS: \$32,544

Housing: Use of the church manse

Housing Allowance: \$8,800

Full Board of Pensions medical, pension, disability and death benefits

Vacation: 4 weeks annually

Auto: \$2000 vouchered at current IRS rate

Continuing Education: \$500 with 2 weeks annually (may carryover 1 week)

Professional Expenses: \$500 (vouchered)

Little Rock: Biennial visits were completed with the Rev. Scott Burdsall and session. Reports were reviewed and approved.

Paullina: The Rev. Andrew Hilla submitted his resignation as pastor to Paullina with a departure date of January 14, 2012. The Rev. Dr. James Mead will serve as Moderator during their pastoral vacancy.

Rolfe: The Rev. Randy Russom will serve as Moderator to Rolfe during their pastoral vacancy

Sioux City ~ First: At a congregational meeting on December 18, 2011 the congregation voted to dissolve the pastoral relationship with Associate Pastor, the Rev. Elise Neal. Exit interviews were conducted with both Rev. Neal and the session.

Terms of dissolution are as follows: (Effective December 18, 2011)

- a. Amount of salary to be paid -- 6 month's salary @ 2011 rates for the months of December 2011 through May 2012 plus 2 month's salary as parental leave
- b. Housing - 6 months housing allowance @ 2011 rates
- c. Vacation to be paid - any unused vacation earned through 12-31-11
- d. Pension/medical to be paid - as earned based on 6 months payments at levels set forth in a & b above
- e. Repayment of loans - repayment of salary overpayment waived
- f. The amounts set for in a-e shall be paid on the same schedule as payments of salary to employees of First Presbyterian Church
- g. It is understood that all benefits enumerated above will be discontinued at any time before May 31, 2012 should Rev. Neal receive another call for full-time employment

Other COM activity and notes:

Annual Validation of Ministry of Members-at-large Reports are due now. The report from the Rev. Donna Gray was received, reviewed and approved.

EOE: Equal Opportunity Employment Guidelines were followed in all employment negotiations and situations

Reports from Commissioned Lay Pastors: Church ministry reports from Commissioned Lay Pastors are required and due on each occurrence when CLP contracts are up for review and renewal

COM Elder Vacancies: There are currently vacancies from Clusters 2 & 4 in regard to Elder representation. Our thanks to Elder Jack Grosvenor (Paullina) who retired in December from COM after six years of service to the Presbytery. Welcome to Rev. Duane Queen (HR) as new COM committee member.

Please remember in prayer the following churches who are active in the pastoral leadership search process: Estherville. Also the Carroll, Paullina, Pocahontas, Rolfe and Sioux City First churches as they prepare to search for pastoral leadership.

COM meets every month on the 2nd Tuesday at 10:00 am at the Presbytery Office in Storm Lake. COM scheduled meetings before the May 2012 Presbytery Meeting at LeMars PUCC are February 14, March 13, April 10 and May 1.

Items recommended by COM for Presbytery Action and approval:

- Terms of Call for the Lake Park Presbyterian Church and the Rev. Tim Harmon
- Terms of Stated Supply Contract for the Auburn & Wheatland Presbyterian Churches and the Rev. Don Gibson
- Terms of Interim Agreement for the Boyden Presbyterian Church and the Rev. Rollin Hayes
- Terms of Stated Supply Contract for the Carroll Presbyterian Church and the Rev. BJ Ukena
- Terms of Commissioned Lay Contract for Alton and Dennis Sohl, CLP
- Terms of Commissioned Lay Pastor Contract for Ida Grove Westminster and Shari O'Bannon, CLP
- Terms of Dissolution for Sioux City First and the Rev. Elise Neal
- The Rev. Peg Brinck (HR) from East Tennessee Presbytery to the membership of PPH as Member at Large
- The Rev. Elise Neal to PPH Member at Large
- The Rev. Bill Moore to Honorably Retired
- The Rev. Rollin Hayes to labor within the bounds of the Presbytery