

The Presbytery of Prospect Hill met for a regularly called meeting on Tuesday, November 8, 2011, at First Presbyterian Church, Sac City, Iowa. Moderator Jean Volkers called the meeting to order with prayer at 9:30 am.

A quorum was present as shown by the following roll:

FORMATION OF THE ROLL

A quorum was present as shown by the following roll:

2011 Moderator P-Jean Volkers
 Vice-Moderator E-Andrew Hilla
 Stated Clerk P-John Pehrson
 Treasurer E-Dick Drahotka
 Recording Clerk P-Richard Francis

COMMITTEE REPRESENTATIVES

Bold represents present

B&F:
 Bills&Overtures:
 COM: **Jack Grovnosor, Eileen Sohl, Barb Votrobeck**
 CPM: **Lesleigh Wiese, Lue Baker**
 Mission Coordinating Team:
 Nominating: **Lorna Peters**
 Personnel:
 PW: **Evelyn Kendall**
 Synod Comm; **Lorna Peters**
Corresponding Members: Beth Ehlers, Gradye Parsons
VISITORS: Ava Lewon, JoAnn Selleck, Connie Toben, Wayne Seaman, Stuart Claussen, Mary Ann Irwin, Alice Gower.

George, Zoar

C-Dale Lint, Installed Pastor 101P
 E-Beverly Klassen

Hawarden, United Church

C-Dan Lozer 151A
 E-

Little Rock

C-Scott Burdsall, Installed Pastor 101P
 E-

Paullina

C-Andrew Hilla, Installed Pastor 101E
 E-

Sanborn

C-Gregg Johnson, Pastor (Ch.of Christ) 151A
 E-

Sibley

C-Terry Simm, Installed Pastor 101E
 CLP-Brian Schafer 117P
 E-Roger Poppen

CLUSTERS/PRESBYTERY OF PROSPECT HILL

	<u>Cluster 1</u>
Alton	
C-Dennis Sohl, CLP	107P
E-	
Ashton	
C-Dale Lint, Installed Pastor	101P
E-Leon Hulstein	
Boyden	
C-Vacant	
E-	
George, Ebenzer	
C-Henry Gower Jr.	101P
E-	
George, Lyon County	
C-Paul Fischer, Installed Pastor	101P
E-	

	<u>Cluster 2</u>
Armstrong	
C-Suzanne Wobig, Installed Pastor	101A
E-	
Estherville	
C-Vacant	
E-	
Lake Park	
C-Duane Queen, Stated Supply	106A
E-	
Ringsted	
C-Suzanne Wobig, Installed Pastor	101A
E-	
Spirit Lake	
C-Clint Loveall, Installed Pastor	101A
C-Matt Gearke, Associate Pastor	103P
E-	

Cluster 3**Bronson-Elliott Creek**

C-Cyndy Ripperger, Installed Pastor 101P
E-Dorothy Fiala

Cleghorn

C-Margaret Hegeman, Installed Pastor 101P
E-Marlene Perkins

E- Lawton

C- Cyndy Ripperger, Installed Pastor 101P
E-Lorna Peters

LeMars, Plymouth

C-Matthew Miller, Moderator E
E-Gene Toben

LeMars, PUCC

C-Jan Christensen, Installed Pastor 101E
E-Jim Kendall

Sioux City, First

C-Matthew Miller, Installed Pastor 101E
C-Elise Neal, Assoc. Pastor 103P

E-

Sioux City, Morningside

C-Dave Koehler, Installed Pastor 101P
E-Helen Lebnertz

Sioux City, Third

C-David Choate, Installed Pastor 101P
E-Eric Butler

Sioux City, Westlawn

C-Paul Speidel, CLP 107A
E-

Sioux City, Westminster

C-John Pehrson, Installed Pastor 101P
E-Dick Stephan

South Sioux City, NE

C-Stephen Niles, Installed Pastor 101P
E-Dick Anderson

Cluster 4**Alta**

C-Craig Lee, Installed Pastor 101E
E-

Cherokee

C-Ethan Saylor, Installed Pastor 101P
E-Norm Kolb

Lytton

C-Wayne Pfannkuch, ELCA Stated Supply 156P
E-Alan Albright

Pocahontas

C-Vacant
C-Betty Weidert, Moderator E

E-

Rockwell City

C-Jim Mossman, Stated Supply 156A
C-B.J. Ukena, Moderator 299E

E-

Rolfe

C-Charles Miller (UMC) 151A
E-

Sac City

C-Randy Russom, Installed Pastor 101P
E-Barb Rensch

Schaller

C-Adam Cox, Installed Pastor 101P
E-Jerry Gosch

Storm Lake, Lakeside

C-Chuck Valenti-Hein 101E
E-

Cluster 5**Auburn**

C-Don Gibson, Stated Supply 106P
E-Lorena Dreezen

Battle Creek

C-Kevin Freese, Installed Pastor 101E
E-

Breda

C-Don Gibson, Stated Supply 106P
E-Lucille Geake

Carnavon

C-Carl Lee, CLP 117P
E-Evelyn Fredricks

Carroll

C-B.J. Ukena, Stated Supply 106E
E-

Denison

C-Paul Seefeldt 101P
E-Bill Irwin

Glidden

C-Brian Camara, Installed Pastor 101P
E-Carolyn Connor

Ida Grove

C-Shari O'Bannon, CLP 117P
E-Orlan Ehler

Lake City, Union
 C-Betty Weidert, Installed Pastor 101E
 E-

Manilla, Union
 C-Angie Loomis 136A
 C-Steve Daiker 108A
 E-

Manning
 C-Marshall Brown, Installed Pastor 101P
 E-Kay Kork

Odebolt
 C-Mark Volkers, Installed Pastor 101P
 E-Charlie McDonough

Vail
 C-Richard Francis, Installed Pastor 101P
 E-Glenn Freese

Wall Lake
 C-Carl Lee, CLP 117P
 E-Bill Dreesen

Westside
 C-Richard Francis, Installed Pastor 101P
 E-Mary Dixon

M/S/C (Moved, Seconded, and Carried) to approve the agenda as printed.

The Moderator declared a quorum present.

First-time commissioners were introduced.

The Presbytery was welcomed by the Pastor, Rev. Randy Russom.

Joys and Concerns of the Presbytery were shared. Moderator Volkers led the Presbytery in prayer for the joys and concerns.

New business was introduced: an application has been received for Youth Advisory Delegate for General Assembly. The application will be considered in the report of the Nominating Committee.

Marshall Brown presented the report of the Nominating Committee. He placed the following names in nomination:

- ⤴ Vice Moderator: Elder Shari O'Bannon Ida Grove 2012
- ⤴ Personnel Committee:
 - ⤴ Elder Susan Logsdon Sioux City Westminster 2014
 - ⤴ Rev. Paul Seefeldt +5 Denison 2014
- ⤴ Committee on Ministry:
 - ⤴ Rev. Duane Queen +4 Storm Lake 2014
- ⤴ Committee on Preparation for Ministry:

Other Ministers on the Roll of the Presbytery

bold = present	
Armstrong, Neal	299
Ayers, Jeffrey	797
Beard, Clarence	299
Fells, Kenneth	299
Gibson, Donald	299
Gray, Donna	797
Hegeman, Margaret	797
Johnson, Don	299
Johnson, Forrest Rick	797
Kruger, Ray	299
McKinley, John	701
Mead, James	644
Meissner, Ken	641
Miller, Marvin	299
Moore, William	797
Nelson, James	795
Peters, Lorna	107
Queen, Duane	299
Rozendaal, John	299
Shaffer, Richard J.	644
Stepanek, Harold	299
Summers, Patricia	797
Tollefson, Robert	299
Ukena, B.J.	299
Wentzel, Rex	299

- ⤴ Rev. Craig Lee, Alta 2014
- ⤴ Elder Jerry Scholten Le Mars 2012
- ⤴ Budget and Finance:
 - ⤴ Elder Nancy Alderton Storm Lake 2014
 - ⤴ Elder Rick Votrobeck, Chair, Odebolt 2012
- ⤴ Clergy Alternate, General Assembly: Rev. Paul Fischer, George Lyon County First 2012
- ⤴ Youth Advisory Delegate, General Assembly: Clara Wulfsen, Memorial Presbyterian Church, Cherokee

M/S/C to elect the nominees.

The Rev. Gradye Parsons, Stated Clerk of the General Assembly, and member of Holston Presbytery, was seated as a corresponding member.

Worship was led by . The offering of \$257 was designated for Deborah's Daughters. Participants in the service were Bonnie Richards, Randy Russom, David Koehler, Matt Gearke, Lorna Peters, Adam Cox, and Cyndy Ripperger.

The minutes of the September 10, 2011 meeting were read and approved.

Moderator Volkens presented her written report.

Stated Clerk John Pehrson presented his written report. He reported to the Presbytery that the Rev. William D. Bair, Honorably Retired, passed away on September 1, 2011.

Activities and Tasks Completed:

- Attended Presbytery Budget and Finance Committee meeting 9/24
- Ordination and Installation of Paul Seefeldt in Denison, 9/25
- Stated Clerks' Fall Polity Conference, Oct. 17-19, Pittsburgh, PA
- Boundaries training on October 27
- Quad Presbytery gathering Nov. 1-2 at Calvin Crest
- Prepared several articles for the Presbytery e-News
- Completed member transfers and attended to all other administrative matters regarding the business of the Presbytery.
- Answered polity questions when called or emailed
- Prepared November Presbytery Docket following Moderator Team meeting

Upcoming activities

Will be attending the Middle Governing Body Financial Network Meeting, Nov. 10-11

Highlights from the Fall Polity Conference:

- No mandated COM and CPM. Each Presbytery can "create entities to facilitate these responsibilities in the Presbytery's Context." Each Presbytery now needs to determine and establish the nature and status of its COM and CPM. Will they be "Committees" or "Commissions"? The difference is a committee can recommend action to the Presbytery, and a commission can act on behalf of the Presbytery.
- The Presbytery will need to determine the quorum for committee meetings.
- Committee to Review Biennial Assemblies is recommending that Biennial Assemblies continue to be the practice.
- Prospect Hill now needs to update its Manual of Operations, and a few wording and reference changes in the By-Laws

Mission Coordinator Paul Campbell called attention to his written report. He noted a correction to the Journey of the People of God finances: a Synod Grant of \$2250 and an Omaha Presbyterian Seminary Foundation Grant of \$375 were received to offset the total cost, making the impact on the Presbytery budget \$7,645.74 . He noted that there is still opportunity for churches to participate in the Journey.

David Koehler presented the report of the Budget and Finance Committee. He introduced the Second Reading of the 2012 Budget with the following change: to accommodate the SEA congregation \$3000 request for expenses related to cleaning and sale of the building. He noted that our best information available is that we will receive 2/5 of the \$40,000 salary support from the Synod. The proposed budget has no increase in Presbytery Support.

Beth Ehlers presented the report of the Presbyterian Camp at Okoboji.

M/S/C to accept the reports as presented.

The Moderator introduced a time of sharing mission joys and work in the Presbytery:

- ▲ Dale Lint, Pastor of the First Presbyterian Church, Ashton
- ▲ Cyndy Ripperger, Pastor of Community Presbyterian Church, Lawton, and Elliot Creek Presbyterian Church
- ▲ Elise Neal, Associate Pastor of First Presbyterian Church, Sioux City

Rev. Gradye Parsons, Stated Clerk of the General Assembly, spoke to the Presbytery on the topic, "Where are we going now?" He then led a question and answer session with the Presbytery.

The Presbytery recessed for lunch at 12 noon with prayer by the Moderator.

The Presbytery reconvened at 12:46 pm with prayer by the Moderator.

Richard Francis presented the report of the Mission Coordinating Team and introduced the Working Group reports.

Jack Grosvenor presented the report of the Committee on Ministry (COM). He reported that Candidate Paul Seefeldt was ordained and installed as Pastor of United Presbyterian Church, Denison on Sunday, September 25, 2011 at 3 pm. The Ordination and Installation Commission consisted of Elders: Presbytery Moderator Jean Volkers, Beth Argotsinger (Denison), Barb Votrobeck (Odebolt), Ministers: Rev. Ken Fells (Retired), Rev. Richard Francis (Vail/Westside), Rev. Andrew Hilla (Pocahontas) and Rev. Kevin Freese (Battle Creek). Minutes of the Commission were received and approved. The Offering for scholarships through Committee on Preparation for Ministry totaled \$571.00. The Commission was dismissed with the benediction of the worship service.

Rev. Peggy Hegemann was excused from the meeting. She was presented as Candidate to serve Cleghorn Presbyterian Church. Jack reported that on Sunday, October 30 the congregation of Cleghorn Presbyterian Church extended the call to the Rev. Peggy Hegemann as installed pastor ½ time. Installation date and Commission are yet to be determined.

Terms of call are as follows:

- ▲ Cash Salary: \$15,000 (total reported to IRS)
- ▲ Utilities: \$2,700
- ▲ Housing: Manse provided
- ▲ Full coverage with Board of Pensions: \$10,035
- ▲ Travel Expense: \$1,000 (vouchered at current IRS rate)
- ▲ 2 weeks Continuing Education (accumulative up to 6 weeks)
- ▲ Continuing Education: \$300

- ⤴ Books and Magazines: \$200
- ⤴ 2 weeks annual paid vacation leave

M/S/C to approve the terms of call.

M/S/C to elect Peggy Hegeman as Moderator of the Cleghorn Church.

Ethan Sayler presented the report of the Committee on Preparation for Ministry (CPM). On behalf of the Committee, he moved to approve Jessica Paulsen as ready to seek a call and be examined for ordination upon receiving a call and completion of seminary in the spring. The motion was approved.

Evelyn Kendall presented the report from Presbyterian Women (PW).

On behalf of the Budget and Finance Committee, Dave Koehler moved the approval of the 2012 budget as amended:

7,008 members reported 12/31/10 (-212 members -2.9%)

New acct #	2011 Budget	2012 Proposal	% increase
4011-000 Presbytery Operational Support @ \$14.70+\$0	\$106,134	\$103,018	-2.94%
4001-000 GA PerCapita (@ \$6.63)+\$.13	\$46,930	\$46,463	-1.00%
4010-000 Synod PerCapita (@ \$5.00)+\$.10	\$35,378	\$35,040	-0.96%
Subtotal Operational Support	\$188,442	\$184,521	-2.08%
4021-000 Presbytery Mission Income	\$77,322	\$77,322	0.00%
4052-000 Presbytery Directed Mission	\$7,855	\$7,855	0.00%
4023-000 GA Unified Mission	\$26,277	\$26,277	0.00%
4024-000 GA Directed Mission	\$3,850	\$3,850	0.00%
4028-000 One Great Hour of Sharing	\$0	\$0	
4031 Pentecost Offering	\$0	\$0	
4030-000 Peacemaking Offering	\$0	\$0	
4035-000 Christmas Joy Offering	\$0	\$0	
4025-000 Theological Ed Fund	\$2,928	\$2,928	0.00%
4022-000 Synod Unified Mission	\$16,588	\$16,588	0.00%
	\$134,820	\$134,820	0.00%
4041-000 Synod Staff Support (2/5 of \$40,000)	\$40,000	\$16,000	-60.00%
4056-000/4057-000 Interest & Investment Income	\$2,000	\$4,000	100.00%
4058-000 Donations	\$2,500	\$2,500	0.00%
4053-000 Misc Income	\$0	\$0	
Subtotal Other Revenues	\$44,500	\$22,500	-49.44%
Total Revenues	\$367,762	\$341,841	-7.05%
Expenses			
Administrative and Connectional Support	2011 Budget	2012 Proposed	%increase
5220-000 GA Orientation*	\$250	\$250	0.00%
5221 Staff GA Expenses*	\$1,250	\$1,250	0.00%
Connectional	\$1,500	\$1,500	0.00%
8409-000/8410-000/8411-000 Budget & Finance	\$1,000	\$1,000	0.00%
5210-000 Audit Expense	\$4,550	\$4,550	0.00%

5215 Treasurer Expense	\$500	\$500	0.00%
5670-000 Accounting Services	\$4,800	\$4,800	0.00%
Finance Team	\$10,850	\$10,850	0.00%
8412-14 Personnel Committee Expense	\$500	\$500	0.00%
5410-000 Mission Coordinator Salary	\$26,250	\$18,000	-31.43%
5420-000 Mission Coordinator Benefits	\$8,269	\$0	-100.00%
8439-000/8415-000/8417-000 Professional Expense, MC	\$7,500	\$4,500	-40.00%
5441-000 MC Temp Living/Travel Exp	\$0		
5442-000 Search Expense	\$0		
5640-000 Presbytery Chaplain Expense	\$500	\$500	0.00%
5835-000 Communications Coord Salary	\$36,673	\$37,773	3.00%
5836-000 Communications Coord Benefits	\$10,578	\$10,895	3.00%
5837-000 Communications Coord Cont'Ed*	\$800	\$800	0.00%
5838-000 Temporary Help	\$500	\$500	0.00%
5890-000 Support Staff FICA	\$4,049	\$0	-100.00%
6410-000 Insurance, Workers' Comp	\$6,900	\$6,900	0.00%
Staff	\$102,519	\$80,368	-21.61%
5610-000 Stated Clerk Salary	\$11,680	\$18,000	54.11%
8437-38 Stated Clerk Travel	\$2,400	\$4,500	87.50%
5710-00 Clerks, Temp & Recording	\$400	\$400	0.00%
Records	\$14,480	\$22,900	58.15%
5260-000 Misc. Expense	\$300	\$300	0.00%
6110-000 Lakeside Mission	\$4,800	\$4,800	0.00%
6150-000 Office Supplies	\$3,000	\$3,000	0.00%
6190-000 Other Office Expense*	\$6,000	\$6,000	0.00%
6210-000 New Equipment & Maintenance	\$1,500	\$1,500	0.00%
Facilities and operations	\$15,600	\$15,600	0.00%
5650 Moderator Expenses	\$250	\$250	0.00%
8427-28-29 Mission Coordinating Team	\$2,000	\$2,000	0.00%
8424-25-26 Moderator Team	\$2,000	\$2,000	0.00%
8710-000 Presbytery Meeting Expense	\$250	\$250	0.00%
Meeting and Council Support	\$4,500	\$4,500	0.00%
6120-000/6125-000 Telephone/Internet/Webhosting	\$3,000	\$3,000	0.00%
6130-000 Postage	\$900	\$900	0.00%
6160-000 Books and Subscriptions	\$400	\$400	0.00%
Communications	\$4,300	\$4,300	0.00%
Administrative and Conn Supp	\$153,749	\$140,018	-8.93%
Congregational Development and Care	2011 Budget	2012 Proposed	
5110-000 Nominating Committee	\$200	\$200	0.00%
8418-000/8420-000/8419-000 Committee on Representation	\$50	\$50	0.00%
8401-000 Committee on Ministry	\$1,000	\$3,000	200.00%
8403-5-6-000 COM Meeting Expense	\$4,000	\$1,000	-75.00%

8404-000 Quad Presbytery Meetings	\$1,000		
8402-000 COM Committee Training	\$4,000	\$1,000	-75.00%
8436-000 COM Background Checks*	\$250		
8406-000/8407-000/8408-000 Committee on Prep for Ministry	\$3,000	\$3,000	0.00%
8400-000 Lay Academy	\$3,000	\$3,000	0.00%
Leadership Development	\$15,250	\$12,500	-18.03%
8421-000/8423-000/8422-000 Permanent Judicial Commission	\$50	\$50	0.00%
8424 Special Judicial Committee	\$50	\$50	0.00%
8432-000/8431-000/8430-000 Bills & Overtures TF	\$100	\$100	0.00%
8720-000 Presbytery Commissions	\$500	\$1,500	200.00%
Issues and Policy	\$700	\$1,700	142.86%
9741-000 Mission Team Programming	\$2,000	\$2,000	0.00%
9739-000 Working Group Admin	\$5,000		
5660-000 Working Group Mission	\$10,000	\$15,000	50.00%
Working Group Funding	\$17,000	\$17,000	0.00%
Congregational Dev & Care	\$32,950	\$31,200	-5.31%
5310-000 Synod Per Capita	\$35,378	\$35,040	-0.96%
5320-000 GA Per Capita	\$46,930	\$46,463	-1.00%
9721-000 GA Unified Mission	\$26,277	\$26,277	0.00%
9722-000 GA Directed Mission	\$3,850	\$3,850	0.00%
9723-000 One Great Hour	\$0		
9728 Pentecost Offering	\$0		
9725-000 Peacemaking Offering—GA	\$0		
9726-000 Christmas Joy Offering	\$0		
9727-000 Theological Ed Fund	\$2,928	\$2,928	0.00%
9732-00 Synod Unified Mission	\$16,588	\$16,588	0.00%
9724 Peacemaking Offering—Synod	\$0		
7400-000 Camp Expense	\$32,000	\$32,000	0.00%
7420-000 Southeast Asian Church	\$12,000	\$3,000	-75.00%
8465-000 Youth Triennium*	\$1,700	\$1,700	0.00%
8640-000 Buena Vista Chaplain	\$2,500	\$2,500	0.00%
8730-000 Prospect Hill Monument Maint.	\$250	\$250	0.00%
8925-000 Yearbook of Prayer	\$0	\$0	
Mission	\$180,401	\$170,596	-5.44%
Total Expenses	\$367,100	\$341,814	-6.89%
Net Income	\$662	\$27	

*These accounts will be accrued over multiple years.

Directed/Shared Mission \$ are pass through \$--Whatever comes in goes out.

The motion was approved.

John Pehrson placed Rev. Cyndy Ripperger's name in nomination for the Nominating Committee. She joins Rev. David Koehler Sioux City Morningside, Rev. Clint Loveall, Spirit Lake, and Elder Gary Ringgenberg, Storm Lake. M/S/C to elect the nominees.

The report of the Southeast Asian Ministry was presented. M/S/C to receive it.

The Presbytery rose in applause in appreciation of Moderator Jean Volkers for her service throughout her term.

The meeting adjourned with prayer by the Moderator at 1:16 p.m.

The next Stated Meeting of the Presbytery of Prospect Hill will be held at 9:30 am on Saturday, February 4, 2012, at the First Presbyterian Church, Manning, Iowa.