

Annual Packets were mailed December 6, 2011 to each church within the Presbytery of Prospect Hill. **Please forward this packet to whoever is responsible for this information**

The information in the packet is due to the presbytery office **January 31, 2012.**
The last day for 2011 remittances is January 4, 2012.

The online reports can be found at:

Please note that passwords have changed and they are case-sensitive.

1. **Clerk's Annual Questionnaire* - This questionnaire is submitted on-line at www.pcusa.org/clerks2011

2. **Annual Statistical Report*. This report is submitted on-line at <http://oga.pcusa.org/stats>
Presbytery By-Laws require the use of last year's statistics for any report not in by the due date.

***YOUR APPORTIONMENT IS BASED ON THESE MEMBERSHIP TOTALS.**

Please note that the online reports are due by February 22, 2012, at Midnight EST.

Your church's new User Name and Password are needed in order to enter your statistical & CAQ data. If needed, [instructions](#) for this report.

Any questions please contact Kay at the Presbytery office.