

Pastoral Call Form

Presbytery of _____ Presbyterian Church (USA)

The _____ Presbyterian Church of _____ [City, State], being well satisfied with your qualifications for ministry and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual interests of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you, _____ to undertake the office of _____ (Pastor, Associate Pastor) of this congregation, beginning _____ promising you in the discharge of your duty all proper support, encouragement and allegiance in the Lord.

That you may be free to devote full time (part-time) to the ministry of the Word and Sacrament among us, we promise and obligate ourselves to provide you the following annually:

Cash Salary	\$ _____
Supplement for Social Security Tax	\$ _____
Foregone interest on below-market loan	\$ _____
TOTAL income reported to IRS	\$ _____

Housing - [manse and/or amt. of housing allowance]	\$ _____
Utilities Allowance	\$ _____
Full medical, pension, disability, and death benefit coverage under the Board of Pensions	

Other benefits:

Deferred Compensation	\$ _____
Medical/Dental Reimbursement	\$ _____

Paid vacation leave of _____ weeks annually (Includes 4 Sundays)
Paid continuing education leave of 2 weeks annually (cumulative up to 6 weeks)

Moving expenses	\$ _____
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It is understood that the following expenses of ministry will be reimbursed through an accountable plan:

Travel expense at \$.445 per mile (IRS allowable rate is recommended)	\$ _____
Continuing Education Reimbursement	\$ _____

We promise and obligate ourselves to review with you annually the adequacy of this compensation.

In testimony whereof we have subscribed our names this ____ day of _____ 20 ____.

Having moderated the congregational meeting which extended this call for ministerial services, I do certify that the call has been made in all respect according to the rules laid down in the Form of Government, and that the persons who signed the foregoing call were authorized to do so by vote of the congregation.
(Signed) _____, Moderator of the Congregational Meeting

CERTIFICATION OF CALL

By Presbytery of Call

By the Presbytery of _____

This call has been reviewed by the Committee on Ministry. The Committee recommends that the presbytery approve this call.

Date of action _____ (Signed)
_____ COM. Moderator

This call was approved by the Presbytery of _____, through action taken by its Committee as authorized by G-11.0502h.

Date of Action _____ (Signed) _____ Stated Clerk

By Presbytery of Care or Present Call

This call has been reviewed by the Committee on [Ministry or Preparation for Ministry] . The Committee recommends that the presbytery find it expedient to release _____ to accept this call.

Date of Action _____ (Signed) _____ Committee

Moderator

The Presbytery of _____ hereby finds it expedient to release _____ to accept this call and therefore has placed this call in the minister's/candidate's hands

Date of Action _____ Stated Clerk

By Candidate

This is to certify that I have received and accepted the call.

Date of Acceptance _____

Signature _____